

PRINCIPLES ON DISCLOSURE OF MATERIAL INFORMATION AND PRICE-SENSITIVE INFORMATION

BACKGROUND

The policy is adopted in compliance with the Bangladesh Securities and Exchange Commission's Notification No. BSEC/CMRRCD/2021-396/52/ADMIN/140 dated December 28, 2022, published on January 30, 2023.

PURPOSE

The main purpose of these Principles is to ensure that all investors have equal access to important information that may affect their investment decisions and that such information is adequately disseminated in a fair and timely manner in pursuance of the Listing Regulations and to provide an overall governance framework for determination of materiality.

Despite the purpose outlined above, the plan of action also includes the following:

- Assuring that the information given by the company is correct, up to date, and delivered on time frame.
- Ensuring that corporate documents and public statements are accurate and do not contain any misrepresentation.
- Make sure that the Company meets its disclosure requirements as a publicly traded company, as set out by the Listing Regulations, different securities laws, and any other laws that apply.
- To provide a framework that supports and fosters confidence in the quality and integrity of information released by the Company.
- Protect the confidentiality of material/price-sensitive information within the context of the Company's disclosure.

AUTHORIZED PERSONS TO DISSEMINATION/DISCLOSE INFORMATION

To ensure the accuracy and consistency of the Company's disclosures to relevant stakeholders the Chairman of the Board, the Chairman of the Audit Committee, the Chief Executive Officer (CEO)/ Managing Director and the Company Secretary shall be responsible for communications on behalf of the Company; Managing Director may, from time to time, designate others to speak on behalf of the Company and respond to specific inquiries from the investment community or media. Employees who are not authorized as spokespersons are not to respond to inquiries from the investment community or media unless specifically asked to do so by an Authorized Spokesperson and as such all queries must be immediately forwarded to the Company Secretary.

PRICE SENSITIVE INFORMATION

- **Determination of Price Sensitive Information**

SK Trims & Industries Limited will consider all information as described under rule 3 of the Bangladesh Securities and Exchange Commission (Prohibition of Insider Trading) Rules, 2022 to be Price Sensitive Information.

- **Procedure for Dissemination/Disclose of Price Sensitive Information**

SK Trims & Industries Limited will follow the procedure for dissemination/disclosure of Price Sensitive Information as prescribed under rule 6 of the Bangladesh Securities and Exchange Commission (Prohibition of Insider Trading) Rules, 2022.

- **Prohibition on Dissemination/Disclosure of Price Sensitive Information**

SK Trims & Industries Limited will follow the prohibition(s) on dissemination/disclosure of Price Sensitive Information as prescribed under rule 4 of the Bangladesh Securities and Exchange Commission (Prohibition of Insider Trading) Rules, 2022.

- **Archiving of Price Sensitive Information**

As prescribed under rule 3(4) of the Bangladesh Securities and Exchange Commission (Prohibition of Insider Trading) Rules, 2022 SK Trims & Industries Limited will make available more than 3 (three) preceding years of all published Price Sensitive Information on the Company's website.

MATERIAL INFORMATION/EVENT

- **Determination of Material Information**

SK Trims & Industries Limited will deem material information/event as prescribed under "Schedule – Ka" rule no. 3 (2) of the Bangladesh Securities and Exchange Commission (Prohibition of Insider Trading) Rules, 2022.

- **Procedure for Dissemination/Disclose of Material Information**

SK Trims & Industries Limited as an issuer company will publish all information (Material Information) except for the Price Sensitive Information, on its official website as prescribed under "Schedule – Ka" rule no. 3 (2) of the Bangladesh Securities and Exchange Commission (Prohibition of Insider Trading) Rules, 2022.

- **Archiving of Material Information**

As prescribed under rule 3(4) of the Bangladesh Securities and Exchange Commission (Prohibition of Insider Trading) Regulations, 2022 SK Trims & Industries Limited will make available more than 3 (three) years of all published Material Information/Events on the Company's website.

AMENDMENTS TO THE PRINCIPLES

The Board of Directors shall have the power to approve the amendments and authorize the Management to clarify any doubts or rectify any anomalies that may exist in connection with the effective execution of the principles.

PUBLICATION OF PRINCIPLES

A copy of the principles will be available on the website of the Company.