

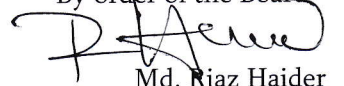
NOTICE OF THE 10TH ANNUAL GENERAL MEETING OF SK TRIMS & INDUSTRIES LTD.

Notice is hereby given that the 10th Annual General Meeting (AGM) of SK Trims & Industries Limited will be held on Sunday, December 29, 2024 at 11:30 A.M at factory premises, 45, Madrasa Road, 111/33 Tilargati, Sataish, Tongi, Gazipur Bangladesh & digital presence through the AGM link: <https://sktrims10thagm.hybridagmbd.net> to transact the following business:

AGENDA

1. To received, consider and adopt the Audited Financial Statements of the company for the year ended 30 June 2024 together with the Auditors' Report and the Directors' Report thereon.
2. To approve the dividend as recommended by the Board of Directors.
3. To elect/re-elect the directors of the Company as per Articles of Association of the Company.
4. To appoint External Auditor of the Company to the audit of the financial statements for the year 2024-2025 and fix their remuneration.
5. To appoint Compliance Auditor and fix their remuneration.
6. To transact any other business with permission of the Chair.

Dated: December 07, 2024

By order of the Board

Md. Riaz Haider
Company Secretary

Notes:

1. The Shareholders whose name will be appeared in the share register of the company or in the depository register on the record date, i.e., December 12, 2024 will be entitled to attend the AGM and to receive the dividend.
2. Pursuant to the Bangladesh Securities & Exchange Commission's Order No. BSEC/CMRRCD/2009-193/08 dated 10 March 2021, the AGM will be held by Hybrid System in combination of physical and digital presence. The shareholders will join the Hybrid system AGM of SKTRIMS at factory premises, 45, Madrasa Road, 111/33 Tilargati, Sataish, Tongi, Gazipur Bangladesh & digital presence through the AGM link: <https://sktrims10thagm.hybridagmbd.net> prior to 24 hours of the meeting. The shareholders will be able to registration, comments and vote before commencement of the AGM and during the AGM. The link also sent/be sent to the email addresses of the respective shareholders and available in the website of the company i.e. www.sktrimsin.com.
3. A member entitled to attend and vote at the Annual General Meeting may appoint a proxy to attend the meeting and vote on his/her behalf. The Proxy Form duly completed, must be affixed with a revenue stamps of BDT 20/- and must be submitted to the E-mail address: info.sktil@gmail.com not less than 48 hours before the time fixed for the AGM.
4. Pursuant to the Bangladesh Securities & Exchange Commission (BSEC) Notification No. BSEC/CMRRCD/2006-158/208/Admin/81 dated 20 June 2018, the soft copy of the Annual Report- 2023-2024 is being sent to the email addresses of the members available in their Beneficiary Owner accounts maintained with Depository. The annual report and proxy form shall also be available in the website of the company i.e. www.sktrimsin.com.

The Members are requested to update their respective email address, mobile number & BO IDs with 12-Digit Taxpayer's Identification Number (e-TIN) and address through their Depository Participant (DP). The soft copy of the Annual Report will also be available on the Company's website at www.sktrimsin.com.

Special Note: No benefit or gift in cash or kind shall be given to the Shareholders for attending the 10th Annual General Meeting as per Bangladesh Securities and Exchange Commission's Circular No. SEC/CMRRCD/2009-193/154 dated: October 24, 2013.